

Agenda Kick-off Meeting**Bucharest, Hotel Ibis Palatul Parlamentului****11 – 12 May 2017****11 May 2017**

9.30: Welcome and Introduction

9.45 – 13.00: Review project and Erasmus + program rules and justifying documents

- Project Management and Implementation
 - Record keeping
 - Budget
 - Time line
 - Dissemination
- Transnational Project Meetings
 - Schedule for meetings
 - Justifying documents
- Learning/Teaching/Training Activities
 - Budget
 - Format
 - Justifying documents
- Intellectual Outputs
 - Budget
 - Justifying documents
- Multiplier events
 - Schedule
 - Budget
 - Justifying documents
- Exceptional costs
 - Justifying documents

13.00 - 14.00: Lunch

14.00 – 16.00: Intellectual Outputs

- Review of each Intellectual Output of CREA.T.Y.V. project
- Presentation of creative drama techniques and its use in training – Gaiety School of Acting, Ireland

16.00 – 18.00: Output One - A Methodology for an intergenerational training program in volunteering for young people with fewer opportunities, using creative drama: E-Book, Training program, Report

- Templates for collecting data
- Tasks for each partner
- Structure of Output One (the three parts)

19.30: Social Dinner

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9.00 – 10.30: Evaluation process

- Indicators to be used
- Evaluation plan
- Schedule

10.30 – 12.00: Dissemination aspects

- Dissemination plan
- Multiplier events discussion

12.00 – 13.00: AOB